

Steps to request and receive reimbursement as a member of the Region 1 ARP-HCY Consortium.

Step 1

Review available activities.

Step 2

Complete the application for pre-approval.

Step 3

Await notification of pre-approval by email.

Step 4

Make the allowable purchase (if approved).

Step 5

Submit expense documentation and await reimbursement.

Step 6

Record the appropriate service delivery on the ECYEH reporting site.