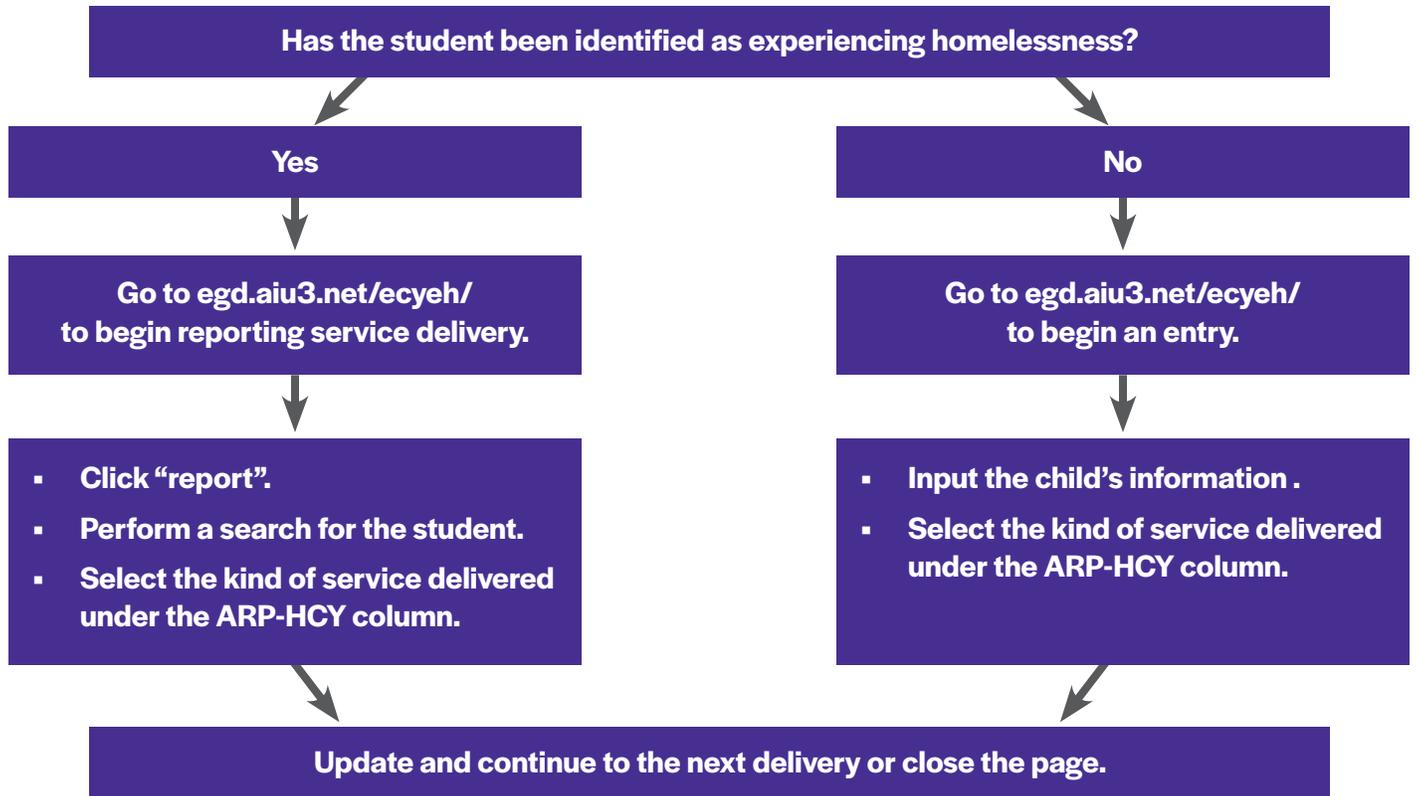


# Service Delivery Reporting Workflow



## Step One

Verify whether the student has been identified as experiencing homelessness in the ECYEH database.

## Step Two

### If they have been identified

- Go to [egd.aiu3.net/ecyeh/](http://egd.aiu3.net/ecyeh/) to "begin reporting service delivery".
- Click "report".
- Perform a search for the student.
- Select the kind of service delivered under the ARP-HCY column.

### If they have NOT been identified

- Go to [egd.aiu3.net/ecyeh/](http://egd.aiu3.net/ecyeh/) and "begin an entry".
- Input the child's information.
- Select the kind of service delivered under the ARP-HCY column.

## Step Three

Update and continue to the next delivery or close the page.