ARP-HCY Grantee Learning Circle - Planning and Implementing Your ARP-HCY Fund Balance

Tuesday, May 2, 2023

CENTER FOR SCHOOLS AND COMMUNITIES

Visit our ARP-HCY Web Page

- Learn about grantee orientations, reporting requirements, preparing for monitoring, resources, and allowable activities.

- Connect with our statewide support teams for ARP-HCY projects.

- Find other resources and projects of PA's ARP-HCY Program/Fund.

- https://ecyehpennsylvania.center-school.org/

Reminder about our ARP-HCY Projects

- Podcast series, "I Will Be Your Voice: Stories of Homelessness and Hope."

- Restorative Practice Series, "Replenish and Keep Growing!"

Next session is Tuesday, May 9, 9AM-10AM.

- "Finding Your Way in PA" mobile and desktop app.

Help users find resources in their communities for food, shelter, health, education, and more.

- Announcing our virtual summer camp, "Build Your Best School Year," this August.

Build Your Best School Year! Virtual Middle School Summer Camp

- Join us virtually Monday, August 7th to Friday, August 11th from 9:00 AM to 2:30PM daily.

- You can attend if you are a Pennsylvania-residing student entering sixth, seventh, or eighth grade in fall 2023.

- Priority is given to students experiencing homelessness.

- **No cost** to attend and receive all materials (including Kindle!)

- Registration for camp coming soon! Check out the website!

Center for Schools and Communities

Build Your Best School Year! Virtual Middle School Summer Camp

- Join us for an information session being held on Monday, May 15th from 2:00 PM to 2:30 PM.

- Learn more about:
  - How to host a campsite.
  - What campers will receive to participate.
  - Camp content and themes.
  - Service Delivery reporting for participating students experiencing homelessness.

- Registration coming soon!

CENTER FOR SCHOOLS AND COMMUNITIES

ARP-HCY Program or Budget Revision

- If a program or budget revision is needed:
  - Contact David Boyer, PDE, Fiscal Technician, (717) 705-2881 or bodavi@pa.gov
  - Use of funds should align with your approved program narrative and program budget.

Use of Funds

- [Utilization of Funds Form](#) - LEA grantees must complete and submit the Funds Utilization Form for planned items in bulk or large purchases.
- Items might include:
  - bulk technology purchase (i.e. cell phones, mobile hotspots, wireless service plans),
  - a bulk supplies purchase to support school attendance (i.e. personal care items, school supplies, store cards/prepaid debit cards)
  - planned contracted services with community-based organizations (i.e. mental health, counseling or tutoring services).

Contact:

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Planning and Implementing Your ARP-HCY Fund Balance

May 2, 2023   Pennsylvania ARP-HCY Grantee Learning Circle

About SchoolHouse Connection

We provide strategic advocacy and practical assistance in partnership with schools, early childhood programs, institutions of higher education, service providers, families, and youth.

SchoolHouse Connection works to overcome homelessness through education.

WEBSITE:
schoolhouseconnection.org

NEWSLETTER:
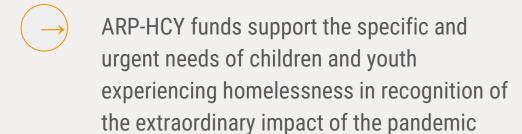schoolhouseconnection.org/sign-up

- Federal and state policy advocacy
- Q&A from our inbox
- Webinars and implementation tools
- Youth leadership and scholarships

Agenda

1. ARP-HCY Overview

2. Use of Funds and Examples

3. Timeline

4. Questions

ARP-HCY Overview

→ ARP-HCY funds support the specific and urgent needs of children and youth experiencing homelessness in recognition of the extraordinary impact of the pandemic

→ Specific and urgent needs include academic, social, emotional, and mental health

→ Funds support identification, enrollment, and school participating, including through wrap-around services

ARP-HCY Funds

1   Supplemental to other funding sources (Title I-A, ESSER, state and local funds, etc)

2   Expenses, including for support services, must be educationally related

3   SEAs and LEAs are encouraged to conduct a needs assessment to determine how to best utilize funds to support students experiencing homelessness

Use of ARP-HCY Funds (1)

US Department of Education Guidance

→ Any expenses that are reasonable and necessary to facilitate the identification, enrollment, retention, and educational success of children and youth experiencing homelessness

→ Any purposes permitted by the EHCY program

→ Connect students and families to enrichment programs

→ Provide wraparound services (academic supports, trauma-informed care, social-emotional support, and mental health services)

→ Purchase needed supplies (e.g., PPE, eyeglasses, school supplies, personal care items)

Use of ARP-HCY Funds (2)

US Department of Education Guidance

→ Provide transportation to enable children and youth to attend classes and participate fully in school activities

→ Purchase cell phones or other technological devices to enable students to attend and fully participate in school activities

→ Pay for short-term, temporary housing (e.g., a few days in a motel) when the only reasonable option for COVID-safe temporary housing and necessary to enable students to attend school and participate fully in school activities

→ Provide store cards/prepaid debit cards to purchase materials necessary for students to participate in school activities

→ Increase liaison and McKinney-Vento program capacity

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Use of Funds Examples

Increase Outreach and Identification

- Increase staff hours of the homeless liaison or other staff support students experiencing homelessness

- Run an outreach campaign in the community to increase awareness of McKinney-Vento

- Improve or enhance enrollment materials - update enrollment forms with screening questions, develop district materials

- Enhance and improve training for all teachers and staff to assist with identification; provide training to community partners to assist with identification

Use of Funds Examples

Communication/ Wrap-Around Supports

- Provide prepaid cell phones or other technological devices to enable students to attend and fully participate in school activities
- Partner with community-based organizations or hire systems navigators to help families and youth access wrap-around services
- Assist students and families with basic needs like health care, hygiene supplies, accessing food pantries, etc.
- Provide store cards/prepaid debit cards to purchase materials necessary for students to participate in school activities
- Pay for short-term, temporary housing (e.g., a few days in a motel) when the only reasonable option for COVID-safe temporary housing and necessary to enable students to attend school and participate fully in school activities
- Provide systems navigators to partner with eviction courts and housing agencies/programs

Use of Funds Examples

Mental Health

- Implement and train staff on trauma-informed practices

- Provide mental health services to students, as needed for participation and engagement in school

- Increase school counseling capacity to specifically support students' social-emotional needs, school engagement, and postsecondary planning

- Hire FAFSA mentors or graduation coaches

Use of Funds Examples

Academic Support

- Provide transportation for students to participate in extracurricular activities and enrichment opportunities

- Provide tutoring both in-person and virtually

- Provide summer tutors or staff time to support academic engagement

Use of Funds Examples

Transportation

Provide transportation to enable children and youth to attend classes and participate fully in school activities:

- Purchase a vehicle and pay a driver to provide transportation

- Hire a transportation coordinator to ensure bus routes and other transportation is arranged quickly and efficiently

- Develop partnerships with public transportation

- Pay for driver's education and assist with obtaining driver's licenses, as needed for school of origin transportation

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Use of Funds Examples

Early Childhood

- Improve and enhance transportation options for young children to access educational opportunities

- Hire early childhood specialists to support identification and services

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Use of Funds Examples

Community Partnerships

- Both SEAs and LEAs are encouraged to "award contracts to community-based organizations that are well-positioned to identify children and youth experiencing homelessness in historically underserved populations such as:
    - rural children and youth,
    - Tribal children and youth,
    - students of color,
    - children and youth with disabilities,
    - English learners,
    - LGBTQ+ youth, and
    - pregnant, parenting, or caregiving students, and

- connect them to educationally-related support and wraparound services"

Key Takeaways

Strategic Use of Funds

1 ARP HCY <u>should not</u> replace funds that are otherwise available (ESSER, Title I, other out of school programs).

2 **Make sure there is a plan to spend down funds before the deadline!**

3 **Start planning now for sustainability!**

TIMELINE

ARP-HCY Timeline

Context and Purpose

[Planning and Spending Timeline Tool](#)

→ Designed to assist LEAs in monitoring spending for effective and efficient use of funds by mandated deadlines

→ Designed to be reviewed and revised regularly *- mark your calendars!*

→ Offers ideas and suggestions for specific times of the school year

→ Liaisons are encouraged to collaborate with other LEA staff in planning uses of funds

Considerations for Planning

To Be Reviewed Quarterly

→ Is it necessary to submit a budget revision or amendment to the SEA for approval of these activities? If so, what is the SEA approval process timeline?

→ Is there an LEA process for approval of activities, and if so, how long does that take?

→ Do other stakeholders need to be involved in the planning process?

→ Can other community-based organizations or regional service providers be contracted to provide this support?

→ What data can be collected on the activities to help demonstrate effectiveness and make the case for sustainability?

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Additional Quarterly Considerations

→ Identify uses of ARP-HCY funds to meet the most urgent needs

→ Identify other funds that may be needed to initiate/supplement

→ Set up time to meet with business office staff, if needed

→ Get on school board agenda, if needed

→ Do you need technical or program assistance? Reach out to your statewide contacts for support and guidance

→ Plan additional action steps

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Summer 2023
(June, July, August)

Fall 2023
(September, October, November)

Winter 2024
(December, January, February, March)

Review Remaining Funds Balance

- Update outreach materials
- Summer staff hours
- Summer tutors
- Summer mental health supports
- Cell phones and minutes
- Temporary, short-term housing

Review Remaining Funds Balance

- Professional development and training
- Media campaigns
- Hire students for social media campaigns
- Mental health supports for new students

Review Remaining Funds Balance

- Temporary, short-term housing
- Begin planning for summer
- Stipends for transcript audits
- Refresher PD
- Mental health supports for coping during school breaks

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**Spring 2024
(April, May)**

**Summer 2024
(June, July, August)**

September 30, 2024-January 30, 2025

Review Remaining Funds Balance

- Temporary, short-term housing
- Summer contracts for systems navigation
- Small group counseling
- Early childhood transitions for incoming KGs

Review Remaining Funds Balance

- Review data from last year
- Assess needs for Fall 2024
- Facilitate sustainability conversations

Final Spend Down of Funds Balance

- Ensure all funds are spent by deadline
- Wrap up final activities

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Questions

Additional Resources

1. ARP-HCY Spotlights

2. Allowable and Strategic Uses of ARP-HCY Funds

Let's Connect!

Facebook: SchoolHouse Connection

Facebook Group: Homelessness & Education - A SchoolHouse Connection Group

Instagram: @SchoolHouseConnection

Twitter: @SchoolHouseConn

Linkedin: SchoolHouse Connection

Sign up for our Mailing List!

Get on the list for important legislative updates, useful resources, webinar announcements, and news related to homelessness and education.

Online Modules for School Staff!

Short modules with videos, quizzes, and certificates of completion

More info + updates: schoolhouseconnection.org/shc-training-modules

- Teachers
- School health staff
- School counselors
- Enrollment staff
- Administrators
- Transportation staff
- School resource officers
- School nutrition staff
- Early childhood programs

Karen Rice

Senior Program Manager of Education Initiatives

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ARP-HCY Grantee Learning Circle Webinar
Implementation Survey & ECYEH Data System Information

Allegheny Intermediate Unit

May 2, 2023

ARP-HCY II Implementation Survey

- Part of Pennsylvania's State Plan for implementing ARP-HCY II

- Designed to gather consistent information across LEAs based on the ARP-HCY II guidance about services students experiencing homelessness receive

- Expected to be repeated annually at the end of each school year and follow LEA implementation over time

- Guides technical assistance and support by the state/regional ARP-HCY II teams

ARP-HCY II Implementation Survey Summer 2022 & School Year 2022-23

- The homeless liaison will receive the blast email from ECYEHSupport@aiu3.net.

- Directions for accessing/completing the survey will be included in the email.

- The implementation survey should take about 10 minutes to complete. It is highly recommended that liaisons print the survey to assist in gathering all necessary information before attempting to complete it online.

- Each school district, charter school, career and technical center, or intermediate unit will submit only ONE survey.

- The implementation survey will need to be completed by any LEA receiving ARP-HCY II funds no later than May 12, 2023.

- Questions: ARPSupport@aiu3.net

ECYEH System Data Entry

- Data Reporting: https://egd.aiu3.net/ecyeh

- Emphasis on accuracy when entering:
  - PA Secure ID (for all enrolled)
  - Full Name
  - Birthdate
  - All other data

- Questions: ECYEHSupport@aiu3.net

ECYEH System Service Delivery

- Service Delivery (adjusted/expanded for 2022-23)
  - Title I
  - ESSER (new)
  - MV Funds
  - ARP-HCY Funds (LEA vs. Regional)
  - Other Funding

- Determine the type of service (e.g., Transportation) and mark appropriate funding source as "Yes"

- If a type of service has multiple funding sources, mark all appropriate sources as "Yes"